

**MINUTES OF THE ALLIED BOARDS OF DIRECTORS
MEETING HELD ON
TUESDAY, SEPTEMBER 23, 2025 AT 6:30 PM
CPDMH BOARDROOM – 211 LAKE AVE E, CARLETON PLACE**

PRESENT:

√	A. Bennett	√	L. Learmonth
√	C. Crosby	√	B. Lowry Bagshaw
√	A. Champagne	√	M. Maidment
√	M. Fortune	√	S. Persi
√	J. Fournier	√	S. Pirie
√	L. Gardiner - Chair	√	S. Snow
√	B. Harrington	√	M. Vermette
√	K. Kirkpatrick	√	B. Young

REGRETS:

X	M. Bastin-Millar	X	B. Harvey
X	L. Bernes		

STAFF:

GUESTS:

√	S. Cousineau	√	R. Arseneau, CPDMH Foundation Executive Director
√	J. Hildebrand – VP Capital Development & Support Services	√	V. Dimas, AGH Foundation Executive Director
√	B. Hilker – VP & CFO		
√	T. McLelland, Executive Assistant (minutes)		

1.0	Call to Order
	The meeting resumed at 6:35 pm. The Chair welcomed the guests.
	L. Learmonth provided an education session on the EPIC Journey. The following was highlighted: <ul style="list-style-type: none"> • Challenges • Project Guiding Principles • Atlas Alliance Third Wave Project Structure and Governance Model • MRHA EPIC Organizational Chart • Timeline <p>B. Lowry Bagshaw joined the meeting. Questions were raised and answered. Lianne was thanked for the presentation.</p>
2.0	Approval of Agenda
	IT WAS MOVED AND SECONDED THAT THE AGENDA BE APPROVED.
	<u>MOTION CARRIED</u>
3.0	Chair’s Remarks
	The Chair addressed the following: <ul style="list-style-type: none"> • Reminded Directors to complete their meeting evaluation which will be sent out after the meeting • Highlighted and thanked L. Learmonth and E. Tighe for the Volunteer Reports. • Invited V. Dimas to provide additional information regarding the AGH Foundation: V. Dimas thanked Directors who attended the various fundraising events over the summer. • Invited R. Arseneau to provide additional information regarding the CPDMH Foundation: R.

	<p>Arseneau referred to the notice of the Annual Meeting being held next week and kindly asked that if attending to send their RSVP to the Foundation office.</p> <ul style="list-style-type: none"> Both Foundations were thanked for organizing fun, creative and successful events.
4.0	Consent Agenda Matters
	<p>IT WAS MOVED AND SECONDED THAT THE FOLLOWING ITEMS CONTAINED IN THE CONSENT AGENDA BE APPROVED:</p> <ul style="list-style-type: none"> (a) Minutes of the Allied Boards of Directors Meetings held June 10, 2025 (p. 3-8) and June 24, 2025 (b) AGH Financial Statements for the four-month period ended July 31, 2025 (c) CPDMH Financial Statements for the four-month period ended July 31, 2025 (d) LCPS Financial Statements for the seven-month period ended July 31, 2025 <p style="text-align: right;"><u>MOTION CARRIED</u></p>
5.0	Business Arising from the Minutes
	There was no business arising from the minutes.
6.0	Matters Requiring Decision
	6.1 2025/26 Board Workplan
	<p>The chair referred to the draft 2025-2026 Allied Boards Workplan included in the package. No concerns were raised.</p> <p>IT WAS MOVED AND SECONDED THAT THE 2025-2026 ALLIED BOARDS WORKPLAN BE APPROVED</p> <p style="text-align: right;"><u>MOTION CARRIED</u></p>
	6.2 Spending Authority
	<p>C. Crosby reported that a motion is needed for an extension to CPDMH spending authority. C. Crosby explained that the 2025/26 CPDMH Operating Plan was not balanced. Interim spending authority was approved at the March 25, 2025 Allied Boards of Directors meeting, extended to the June 10, 2025 meeting and further extended to the September 23, 2025 meeting. Approval is needed to further extend spending authority until the November 25, 2025 Allied Boards of Directors meeting.</p> <p>IT WAS MOVED AND SECONDED THAT AUTHORIZATION THE CEO TO CONTINUE EXPENDITURES ON HOSPITAL OPERATIONS IN ACCORDANCE WITH THE APPROVED 2024/25 CPDMH OPERATING BUDGET UNTIL THE NOVEMBER 25, 2025 MEETING OF THE ALLIED BOARDS OF DIRECTORS BE APPROVED.</p> <p style="text-align: right;"><u>MOTION CARRIED</u></p>
	6.3 2024 Lanark County Paramedic Services Audited Financial Statements
	<p>C. Crosby referred to the LCPS Audited Financial Statements for the year ended December 31, 2024 included in the meeting package. LCPS received a clean audit opinion, and no issues were reported.</p> <p>IT WAS MOVED AND SECONDED THAT THE LANARK COUNTY PARAMEDIC SERVICE AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2024 BE APPROVED.</p> <p style="text-align: right;"><u>MOTION CARRIED</u></p>
7.0	Matters for Discussion
	7.1 Governance Committee Report: Allied Boards Annual Evaluation Results
	<p>B. Young reported that the Governance Committee reviewed the results of the Allied Boards Annual Evaluation and the Governance Evaluation. The following was noted:</p> <ul style="list-style-type: none"> Not all Directors completed the Evaluation – it is important that everyone participates and this includes the Allied Boards Meeting evaluations as well.

- Results were very good overall
- Several comments regarding lack of succession planning – HR Committee will be reviewing a Plan in the coming months
- Stakeholder engagement questions indicated there is room for improvement and will be addressed as the Strategic Plan is rolled out.
- Feedback regarding Hybrid meetings – various opinions, a discussion at the Governance Committee meeting agreed that virtual attendance at Committee meetings is acceptable if necessary although in-person is preferred. The expectation for Allied Boards meetings is to attend in person.
- Lack of Performance Indicators was a common theme, and reporting will be improved.

7.2 Report of the AGH Chief of Staff

M. Fortune noted that the Report was included in the package and provided a review of the information. Questions were raised and answered.

7.3 Report of the CPDMH Chief of Staff

A. Champagne noted that the Report was included in the package. Questions were raised and answered.

7.4 Report of the CEO & Senior Team

B. Harrington noted that the Report was included in the package. No questions were raised. L. Learmonth provided a verbal update indicating that AGH/FVM has received the Ontario Health (Trillium Gift of Life Network)'s Outstanding Achievement Award – Provincial Routine Notification Rate (2024/25) as part of the provincial Hospital Achievement Awards.

7.5 Quality of Care – Good Catch

The Vice President Patient & Resident Services and Chief Nursing Executive L. Learmonth noted that two good catches were included in the package for information.

7.5 Quality of Care - Patient Compliment/Concern

L. Learmonth shared a concern received from a physician of a 92-year-old patient who presented at the ED and left without being seen. When the physician called their patient to find out why the patient informed that they heard staff talking about the ED “being a family doctor’s office” and felt unwelcome. The staff were informed and reminded that their conversations can be overheard and to consider the words they speak.

L. Learmonth shared a compliment from a patient of the Hospital’s ED and the Family Health Team for various family concerns over the years and felt they have been very well taken care of. L. Learmonth read par of the compliment received. They indicated that staff were dedicated and have shown kindness, warmth and respect at all times.

8.0 Matters for Information

There were no further matters for information.

9.0 Other Business

S. Cousineau, J. Hildebrand, L. Learmonth, V. Dimas, R. Arseneault, and T. McLelland left the meeting.

IT WAS MOVED AND SECONDED THAT THE MEETING MOVE IN-CAMERA.

MOTION CARRIED

9.1 Elected Members Discussion with CEO

Directors continued an in-camera discussion. No minutes were recorded.

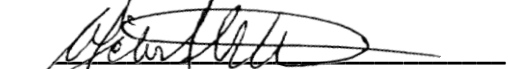
B. Harrington left the meeting.

9.2 Elected Members Only Discussion

Directors continued an in-camera discussion. No minutes were recorded.

	<p style="text-align: center;">IT WAS MOVED AND SECONDED THAT THE MEETING MOVE OUT OF CAMERA.</p> <p style="text-align: right;"><u>MOTION CARRIED</u></p>
10.0	Next Meeting and Adjournment
	<p>The Chair indicated that the next meeting will be the AGM on June 26, 2025 at 6:30 pm.</p> <p>IT WAS MOVED THAT THE MEETING BE ADJOURNED.</p>

Approved Minutes signed by:



M. Vermette, Allied Boards Chair



B. Harrington, Allied Boards Secretary